

# MINOR CAPITAL ARTS FUNDING POLICIES AND GUIDELINES 2024–25

## Before Applying

Read the Arts & Culture Funding Programs brochure (printed) or review available funding programs online ([www.wkartscouncil.com/ckca-funding](http://www.wkartscouncil.com/ckca-funding)) to ensure this program is the best fit for your project. Additionally, read the Primary Funding Policies document to ensure eligibility before starting this application, and the Application Guide for instructions on submitting your application.

## Funding Eligibility and Guidelines

**Maximum request:** \$10,000

**Application deadline:** 5 p.m. Pacific on March 8, 2024.

**Project timeframe:** Projects must take place between June 1, 2024, and May 31, 2025.

### Objectives:

- Support the development and preservation of arts and culture venues, and support the capital needs of arts and culture organizations.

## How to Apply

Submit applications online. The grant management system can be accessed from [www.wkartscouncil.com/ckca-funding](http://www.wkartscouncil.com/ckca-funding). To create a new application, click the link “to apply, click here” on the web page for the program you’re applying to.

1. Funding is available to registered non-profit arts and culture organizations or venues.
2. Funding is available for the capital needs of arts and culture organizations and venues, for projects that cost over \$200 and have lasting benefits. For example, the project might involve purchasing equipment or a building, or building or renovating a permanent structure. Expenditures include items like fees, tools, equipment, computers, software, instruments, risers and acoustical improvements.
3. Applicants must supply quotes or documentation supporting the capital purchase, including expenses such as installation or project coordination fees.
4. If the building is owned by a government, Minor Capital Arts funding is not available for structural repairs, such as to the foundation, walls or roof.
5. Funding requests for uniforms or costumes should apply through Arts Funding to Communities.
6. CKCA cannot fund capital projects for private businesses or on private property, and funding cannot be used for ongoing maintenance.
7. Capital projects cannot be combined with non-capital projects. For example, if your organization wishes to purchase a sound system and then create a performance that would use the sound system, these would be considered two separate projects and may fit within two different funding programs.
8. We will not accept late or incomplete applications. Hard copy forms are available by request.