

MENTORING / MASTER CLASSES

FUNDING POLICIES AND GUIDELINES 2024–25

Before Applying

Read the Arts & Culture Funding Programs brochure (printed) or review available funding programs online (www.wkartscouncil.com/ckca-funding) to ensure this program is the best fit for your project. Additionally, read the Primary Funding Policies document to ensure eligibility before starting this application, and the Application Guide for instructions on submitting your application.

Funding Eligibility and Guidelines

Maximum request: \$5,000

Application deadline: 5 p.m. Pacific on March 8, 2024.

Project timeframe: Projects must take place between June 1, 2024, and May 31, 2025.

Objectives:

- Help groups provide quality mentoring opportunities to artists with an advanced level of training in their field. Participants in mentoring and master class programs should have specialized training in the skill being taught and are committed to devoting more time to the skill when financially possible. Specialized training is not necessarily obtained within an academic institution, and we recognize the transmission of artistic practices from knowledge keepers with lived experience.

How to Apply

Submit applications online. The grant management system can be accessed from www.wkartscouncil.com/ckca-funding. To create a new application, click the link “to apply, click here” on the web page for the program you’re applying to.

1. Funding is available to groups or organizations. Proposals must be made *by the group or organization* (arts council, band council or other community, culture or arts group) and not by the mentor/instructor. Refer to the Arts Funding to Communities program for support for individual mentors/instructors.
2. The group/organization does not have to be incorporated. If it is a group that is not registered, the contract will be made out in the name of the primary person responsible for the project, on behalf of the group/organization listed.
3. Projects must involve a mentor/instructor recognized as a professional in their field; or, for applications focused on cultural knowledge or practices, the mentor/instructor must be an experienced practitioner. Skill level must be clearly outlined in the application.
4. For projects focused on the development of artistic skills, the experience level of the learners is a key component of eligibility in this program and should be outlined in the application. Arts projects focused on beginner-level instruction should apply through Arts Funding to Communities.
5. To encourage wider sharing of knowledge, preference is given to projects in which the mentor/instructor is external to the organization or community.
6. The breadth of community impact is a consideration within project assessment. Partnerships and other activities that make the mentor’s knowledge available to as many learners as possible are encouraged.

7. CKCA may consider funding the same project again in subsequent years, but one successful application does not guarantee funding for the subsequent year. You must apply again the subsequent year and compete for funding through the regular adjudication process.
8. Funding is not available for capital expenses.
9. We will not accept late or incomplete applications. Hard copy forms are available by request.