

# MENTORING / MASTER CLASSES

## FUNDING POLICIES AND GUIDELINES 2023–24

### Before Applying

Read the Arts & Culture Funding Programs brochure (printed) or review available funding programs online ([www.wkartscouncil.com/ckca-funding](http://www.wkartscouncil.com/ckca-funding)) to ensure this program is the best fit for your project. Additionally, read the Primary Funding Policies document to ensure eligibility before starting this application, and the Application Guide for instructions on submitting your application.

### Funding Eligibility and Guidelines

**Maximum request:** \$5,000

**Application deadline:** 5 p.m. Pacific on March 10, 2023.

**Project timeframe:** Projects must take place between June 1, 2023, and May 31, 2024.

### Objectives:

- Help community or arts groups provide artistic or cultural mentoring or master classes to emerging professionals. An emerging professional has specialized training in the field of the skill being taught and is committed to devoting more time to the skill, when possible, financially. Specialized training is not necessarily obtained within an academic institution, and we recognize the transmission of artistic practices from knowledge keepers with lived experience.

### How to Apply

Submit applications online. The grant management system can be accessed from [www.wkartscouncil.com/ckca-funding](http://www.wkartscouncil.com/ckca-funding). To create a new application, click the link “to apply, click here” on the web page for the program you’re applying to.

1. Funding is available to groups or organizations. Proposals must be made *by the group or organization* (arts council, band council or other community, culture or arts group) and not by the mentor/instructor. The Arts Funding to Communities program offers support to individual mentors/instructors; applications to Arts Funding to Communities cannot be submitted for the same project as a Mentoring / Master Classes application.
2. The group/organization does not have to be incorporated. If it is a group that is not registered, the contract will be made out in the name of the primary person responsible for the project, on behalf of the group/organization listed.
3. Projects must involve a mentor/instructor recognized as a professional in their field, or for applications focused on cultural knowledge or practices, the mentor/instructor must be an experienced practitioner. Skill level must be clearly outlined in the application.
4. For projects focused on the development of artistic skills, the experience level of the learners is a key component of eligibility in this program and should be outlined in the application. Arts projects focused on beginner-level instruction should apply through Arts Funding to Communities.
5. For arts projects, it is usually preferred that the mentor/instructor is external to the organization or community, to encourage wider sharing of knowledge.
6. It is preferable to make the benefit of the mentor’s knowledge available to as many learners or as wide an audience as possible. Partnerships are encouraged.

7. CKCA may consider funding the same project again in subsequent years, but one successful application does not guarantee funding for the subsequent year. You must apply again the subsequent year and compete for funding through the regular adjudication process.
8. Funding is not available for capital expenses.
9. We will not accept late or incomplete applications. Hard copy forms are available by request.