

MAJOR PROJECT ARTS & CULTURE FUNDING POLICIES AND GUIDELINES 2023–24

Before Applying

Read the Arts & Culture Funding Programs brochure (printed) or review available funding programs online (www.wkartscouncil.com/ckca-funding) to ensure this program is the best fit for your project. Additionally, read the Primary Funding Policies document to ensure eligibility before starting this application, and the Application Guide for instructions on submitting your application.

Funding Eligibility and Guidelines

Funding award: \$10,000

Application deadline: 5 p.m. Pacific on March 10, 2023.

Project timeframe: Projects must take place between June 1, 2023, and November 30, 2024.

Objectives:

- Create large-scale arts and culture projects that further the directions of CKCA and Columbia Basin Trust.

How to Apply

Submit applications online. The grant management system can be accessed from www.wkartscouncil.com/ckca-funding. To create a new application, click the link “to apply, click here” on the web page for the program you’re applying to.

1. Funding is available to individual artists in all disciplines, or arts and culture groups and organizations. In general, the aim of this program is to meet community needs, rather than private-sector ones. Any proposals submitted by private-sector organizations (such as a registered business) must be sponsored by a non-profit community organization (who would complete the application) and must clearly demonstrate community benefits.
2. Projects should demonstrate community engagement within the Basin (for example: mentoring opportunities, public readings, lectures, performances or exhibitions). Community engagement (audience and locations) is taken into consideration when adjudicating.
3. Project budgets should exhibit other sources of revenue in addition to the CKCA funding request.
4. After you review these application materials, we strongly recommend that you discuss your project idea (including the scope of activities, experience of participants and estimated budget) with CKCA staff before writing the application and well in advance of the application deadline.
5. Applicants should demonstrate the experience and ability to successfully complete the project as proposed.
6. The project should further the directions of CKCA, as outlined on the application form.
7. Funding through this program is not available for regular operating expenses or existing deficits. Capital expenses may be included in the application budget up to a total of 20% of the amount requested from CKCA.
8. Individuals are required to submit a portfolio of their work before the application deadline. (This step is optional for organizations; see the online application for details.)

The portfolio must demonstrate your professional artistic practice and development. It may include sketches or samples of the proposed work.

- Contents: For example, provide samples of artwork (photos of artwork or installations; stills or brief excerpts of performances; excerpts of writing, scripts or film synopses; excerpts of lyrics or scores); exhibition catalogues; images of book/CD/DVD covers, including the contents page, song list, synopsis, run time, etc.; performance programs; press reviews; a URL of your website.
 - Portfolios may be submitted either electronically or in hard copy.
 - Hard copy format: Up to 20 8.5" x 11" pages in a binder (no loose papers or duo-tangs).
 - Electronic copy format: Up to 10 pages of a document (PDF files), up to five minutes of video or audio material (MP4 or MP3 files), and up to five images (JPG or PNG files). You may submit any or all three of these formats through the link provided on the online application form.
 - Do not send original hard copy documents. While reasonable care will be taken with handling of portfolio materials, CKCA will not be responsible for their loss or damage. Portfolios will normally be returned via regular mail or may be picked up at the CKCA office after June 15.
 - If submitting a hard copy portfolio, mail or courier it to CKCA, early enough to ensure it is *received* before the application deadline. We will not accept or review hand-delivered materials.
9. We will not accept late or incomplete applications. Hard copy forms are available by request.